



**Request Form to Exercise Right of the Data Subject (Restriction of Use/Processing of Personal Data)**

**1. Data subject**

Name-surname ..... Identification card/Passport No. ....  
Building/Village ..... Floor ..... No. .... Moo ..... Trok/Soi .....  
Road ..... Subdistrict/Tambol ..... District/Amphur .....  
Province ..... Postal code ..... Mobile .....  
Tel ..... Email Address .....

**Acknowledge results of the request/consideration and process by:**

- Email provided to KTB or Email .....
- Postal service
  - Registered address (on KTB database)       Contact address (on KTB database)
- Contact channel and SMS
  - Telephone#1 ..... Telephone#2 .....

**The relationship between the data subject and KTB**

- Current customer       Existing customer       Business partner       Service provider/distributor
- Visitor       Website/application user       Other.....

**2. Authorized person of the data subject**

Name-surname ..... Identification card/Passport No. ....  
Building/Village ..... Floor ..... No. .... Moo ..... Trok/Soi .....  
Road ..... Subdistrict/Tambol ..... District/Amphur .....  
Province ..... Postal code ..... Mobile .....  
Tel ..... Email Address .....

- Person exercising parental power of a minor
  - Father       Mother       Legal guardian
- Curator of an incompetent person
- Authorized person

(\* Minor means a person under 15 years of age and not of legal age by marriage, or not a sui juris pursuant to Section 27 of the Civil and Commercial Code.)



**3. Identification document**

To ensure that KTB can process your request, please submit your identification document to authenticate your right under the Personal Data Protection Act B.E. 2562 ("PDPA") to restrict the processing of personal data. KTB reserves the right to decline any request without sufficient proof of identity.

**3.1 Data subject**

- Certified copy of national identification card with religion and blood type information redacted (Thai) or passport (foreigner)

**3.2 Authorized person of the data subject in 2.**

- Certified copy of evidentiary appointment of the authorized person of the data subject (legal guardian, curator or attorney)
- Certified copy of national identification card with religion and blood type information redacted/passport or birth certificate/house register (minor data subject); and
- Certified copy of national identification card with religion and blood type information redacted/passport of the authorized person of the data subject

**4. Purpose for the exercise of right for KTB's consideration**

**4.1 Purpose for the exercise of right**

Please specify the purpose for the exercise of right:

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Please provide as much information about the collection, use and/or disclosure of your personal data: service, department, related person or incident, time date name or type of the document, reference and any information that may assist KTB in processing your request.

**4.2 Product**

- Unspecified product
- Product specified below

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**5. Right to restrict the use/processing of personal data**

I hereby exercise my right as the data subject/authorized person of the data subject

To temporarily suspend the collection, use and disclosure of the following personal data:

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Reason to temporarily suspend the collection, use and disclosure:

- KTB is currently verifying my request to rectify personal data
- KTB must delete or destroy personal data due to unlawful processing and the data subject would like to suspend the deletion or destruction of such personal data
- KTB has no necessity to retain for the purpose of collection of such personal data but the data subject requires KTB to retain such personal data for the establishment, compliance, exercise or defense of legal claims
- KTB is proving the legal grounds more essential that my fundamental right and freedom on which my personal data is collected, used or disclosed, or whether or not KTB could collect, use or disclose such personal to establish, comply, exercise or defend legal claims
- KTB declined and is currently verifying my objection to the processing of my personal data that is necessary to public interests

**6. Reservation**

6.1 The request to exercise your right may be limited by conditions and exemptions under the applicable law and KTB may find it necessary to decline your request to comply with the related law in the following cases:

- 6.1.1 Your request is not prescribed in Section 34 of the PDPA
- 6.1.2 KTB must decline your request according to the law or court order.



6.1.3 Your request is unreasonable such as you have no right to request or you have repeatedly requested the same or similar right without a reasonable cause.

6.2 When KTB receives a request to exercise any rights from you, KTB will process such request as soon as possible from the date the bank has successfully verified and authenticated your identity in accordance with the bank's procedures and has received the request with complete information and supporting documents in full. KTB will inform you of the status of your request.

6.3 If KTB declines your request on reasonable and lawful grounds as specified in item 6.1, KTB will inform you of the reason for such decline through your selected channel specified in this form and deliver to the Data Subject at the address or email address in item 1, or to the Authorized Person of the Data Subject at the address or email address in item 2. Whereby, KTB is not responsible for any loss or misdelivery during the postal service, or disclosure of personal data to and by your family members.

6.4 KTB may contact you to collect additional information or document if your request is ambiguous or you did not provide sufficient information or document for KTB to process your request.

**7. Declaration of the data subject/authorized person of the data subject**

I hereby declare that the information provided in this request for to exercise right is true and I am the data subject or authorized person whose name appears in this request form. I understand that KTB must authenticate my identity to prevent unlawful exercise of the data subject's rights and KTB may contact me for additional information. I also understand that my request will not be processed until KTB has received all necessary information. I understand that KTB does not charge for this request and I agree to be charged by KTB a reasonable fee to process my repeated or unreasonably excessive request.

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(.....)



Submission channel

Please submit your filled-out request form via email at: [right.dp@krungthai.com](mailto:right.dp@krungthai.com)

or via postal service at:

Data Protection Office (DPO), Data Protection Department

No. 35 Sukhumvit Road, Klongton Nuea Subdistrict, Wattana District, Bangkok 10110

Please contact the Data Protection department for any query or to follow up on the results at Tel: 02-2083333 ext. 6337, 6338

or Krungthai Contact Center 02-111-1111 (24-hour)

**Remarks:** You must first contact Krungthai Contact Center 02-111-1111 for identity verification before submitting this request form through the specified channels.